

Consent to Disclose FERPA-Protected Information in References
and Letters of Recommendation
Department of Economics
Carleton College

I give members of the Carleton College Department of Economics (faculty and staff) permission to disclose information from my student records for the purpose of providing letters of recommendation and references for potential employment, grant applications, awards, honors, and/or graduate school admission. I permit the disclosure of information from:

_____ all records

_____ individual course records

_____ transcript

_____ other (please specify) _____

I understand the information may be released orally or in writing, as preferred by the requester. I have a right to inspect any written records released pursuant to this Consent (except for certain letters of recommendation for which I waived inspection rights). I understand I may revoke this Consent upon providing written notice to the Administrative Assistant to the Department of Economics. I further understand that until this revocation is made, this Consent shall remain in effect and my educational records (ie letters of recommendation) will continue to be provided to potential employers, granting agencies, and graduate schools for the specific purpose described above.

Printed Name

Signature

Date

Waiver of Right to Inspect and Review Letters of Recommendation
Department of Economics
Carleton College

I waive the right to inspect and review letters of recommendation written by members of the Department of Economics (faculty and staff) for the purpose of my application for potential employment, grants, awards, honors, and/or graduate school admission.

Printed Name

Signature

Date