

# Technology at Carleton



*Credentials for accessing online resources, and information on technology support available both on and off campus*

## Welcome!

You are now a fully-fledged member of Carleton's online community!

If you don't have access to a computer or the internet right now, don't worry. You can call the **ITS Helpdesk** at the number on the back of this document and we'll be happy to answer any questions that you have.

## Email

You now have an active Carleton email account, which you can access at [gmail.carleton.edu](mailto:email.carleton.edu). Your email address, username, and password are noted in the panel on the right.

Before the term starts, it's easy to forget about or ignore your Carleton inbox, but we strongly suggest that you keep an eye on it. Over the summer, you'll receive regular reminders of important deadlines and orientation information, all sent to your Carleton address. Once the term gets going, your Carleton email address will be how faculty, administrators, and other students contact you.

## Have a Look Around

If you explored Carleton's website as a prospective student, you probably encountered areas that were blocked because you didn't have credentials. Your username and password will now give you access to most of those pages, and you're welcome to explore: the campus directory, library databases, the events calendar, residence hall information, and much more. You'll also need these credentials to fill out most of the forms that you'll receive over the summer.

## Logging In

The **username** and **password** printed below are your official credentials for accessing just about every online resource that you'll use throughout your Carleton career. Your **username** doubles as your email address, which is also printed below.

Please log in and start exploring any time (the sooner the better). The first thing you should do with your new account is log in to the *ITS New Student Page* at: [go.carleton.edu/itsnew](http://go.carleton.edu/itsnew)

Please be sure to read and agree to Carleton's *Academic Computer User Covenant* - listed on the *New Student Checklist* - which describes what you can and can't do while using our services. You will be held to this agreement, so it's worth reading through it.

Finally, the password below is random and temporary, and should be changed as soon as possible to something that only you know. When you change your password, you will be asked if you want to activate **DUO 2-Factor** authentication. This will be required by the start of the term, however for the summer it remains optional. If you do choose to set it up early, please be sure to set up backup codes at that time. If you have questions, please don't hesitate to contact the **ITS Helpdesk**.

## Your Carleton Computing Account

**STUDENT NAME**

ID####

Email: **username@carleton.edu**

Username: **username**

Password: **pAsSw0Rd1234%**

*Type your password exactly as it appears here, including uppercase letters, symbols, and numbers.*

# Learning More

The *ITS New Student Page* below has links to many useful resources for learning about Carleton's technology environment, including these topics and more:

[go.carleton.edu/itsnew](https://go.carleton.edu/itsnew)

## What do you need in a computer?

Recommendations on the hardware and software for a computer to use while at Carleton.  
Tips for buying a computer: Mac vs Windows, laptop vs tablet, and other common choices.

## Remote access options

Accessing campus resources before you even get here, such as through Carleton's VPN.

## Carleton's network resources

Overview of connecting your devices to Carleton's wired and wireless networks.

## Moodle course management

Course resources, assignments, and more in Carleton's learning management system.

## Contact and Support Information



Student technology support services are provided by a campus office called ITS (Information Technology Services), through the *ITS Helpdesk*.

### General Questions

**ITS Helpdesk** (507) 222 5999 [helpdesk@carleton.edu](mailto:helpdesk@carleton.edu)

### Computer Purchasing Portal

**Portal** [go.carleton.edu/computerpurchasing](https://go.carleton.edu/computerpurchasing)

### Online Resources

**ITS Helpdesk**  
[go.carleton.edu/helpdesk](https://go.carleton.edu/helpdesk)

**ITS New Student Page**  
[go.carleton.edu/itsnew](https://go.carleton.edu/itsnew)

**Information Technology Services Pages**  
[go.carleton.edu/its](https://go.carleton.edu/its)

**Carleton New Student Pages**  
[go.carleton.edu/new](https://go.carleton.edu/new)