

2026 Carleton College Student Payroll Calendar

Pay Periods		Workday Time Entry					
Start Date	End Date	<i>Recommended</i> Student Time Entry Due @ 9:00 AM*	Supervisor WTE Approvals Due @ 3:00 PM	Break/Term	Start/End Dates for Term and Break Work	Direct Deposit Pay Date	Payroll Processing Dates*
12/14/2025	12/27/2025	12/29/2025	12/29/2025	Break		1/2/2026	12/29/25-12/30/25
12/28/2025	1/10/2026	1/12/2026	1/12/2026	Break/Term	Break Ends 1/4/26 and Term Begins 1/5/26	1/16/2026	1/12/26-1/14/26
1/11/2026	1/24/2026	1/26/2026	1/26/2026	Term		1/30/2026	1/26/26-1/28/26
1/25/2026	2/7/2026	2/9/2026	2/9/2026	Term		2/13/2026	2/9/26-2/11/26
2/8/2026	2/21/2026	2/23/2026	2/23/2026	Term		2/27/2026	2/23/26-2/25/26
2/22/2026	3/7/2026	3/9/2026	3/9/2026	Term		3/13/2026	3/9/26-3/11/26
3/8/2026	3/21/2026	3/23/2026	3/23/2026	Term/Break	Term Ends 3/16/26 and Break Begins 3/17/26	3/27/2026	3/23/26-3/25/26
3/22/2026	4/4/2026	4/6/2026	4/6/2026	Break/Term	Break Ends 3/29/26 and Term Begins 3/30/26	4/10/2026	4/6/26-4/8/26
4/5/2026	4/18/2026	4/20/2026	4/20/2026	Term		4/24/2026	4/20/26-4/22/26
4/19/2026	5/2/2026	5/4/2026	5/4/2026	Term		5/8/2026	5/4/26-5/6/26
5/3/2026	5/16/2026	5/18/2026	5/18/2026	Term		5/22/2026	5/18/26-5/20/26
5/17/2026	5/30/2026	6/1/2026	6/1/2026	Term		6/5/2026	6/1/26-6/3/26
5/31/2026	6/13/2026	6/15/2026	6/15/2026	Break/Term	Term Ends 6/8/26 and Break Begins 6/9/26	6/18/2026	6/15/26-6/16/26
6/14/2026	6/27/2026	6/29/2026	6/29/2026	Break		7/2/2026	6/29/26-6/30/26
6/28/2026	7/11/2026	7/13/2026	7/13/2026	Break		7/17/2026	7/13/26-7/15/26
7/12/2026	7/25/2026	7/27/2026	7/27/2026	Break		7/31/2026	7/27/26-7/29/26
7/26/2026	8/8/2026	8/10/2026	8/10/2026	Break		8/14/2026	8/10/26-8/12/26
8/9/2026	8/22/2026	8/24/2026	8/24/2026	Break		8/28/2026	8/24/26-8/26/26
8/23/2026	9/5/2026	9/7/2026	9/7/2026	Break		9/11/2026	9/7/26-9/9/26
9/6/2026	9/19/2026	9/21/2026	9/21/2026	Break/Term	Break Ends 9/13/26 and Term Begins 9/14/26	9/25/2026	9/21/26-9/23/26
9/20/2026	10/3/2026	10/5/2026	10/5/2026	Term		10/9/2026	10/5/26-10/7/26
10/4/2026	10/17/2026	10/19/2026	10/19/2026	Term		10/23/2026	10/19/26-10/21/26
10/18/2026	10/31/2026	11/2/2026	11/2/2026	Term		11/6/2026	11/2/26-11/4/26
11/1/2026	11/14/2026	11/16/2026	11/16/2026	Term		11/20/2026	11/16/26-11/18/26
11/15/2026	11/28/2026	11/30/2026	11/30/2026	Term/Break	Term Ends 11/23/26 and Break Begins 11/24/26	12/4/2026	11/30/26-12/2/26
11/29/2026	12/12/2026	12/14/2026	12/14/2026	Break		12/18/2026	12/14/26-12/16/26
12/13/2026	12/26/2026	12/28/2026	12/28/2026	Break		12/31/2026	12/28/26-12/29/26

*Employees are expected to record time worked in Workday before and after each shift. Completed Time Entry should be submitted after the last shift worked in the two week pay period and no later than 9:00 AM the Monday prior to the pay date.

**Processing dates are subject to change due to bank or College Holidays.

	Split Payroll-Break/Term Work
	Break Work
	Term Work