Department or Office: Division of Communications

Date Open:

Position available: Available during Term

Description: Overview: The Division of Communications is seeking a qualified and motivated Student Photographer. This position is expected to work independently: to attend and capture events, edit and upload photos to Carleton Imagen, and carry out other photographic duties as assigned.

Responsibilities:

- Photo assignments include, but are not limited to, indoor and outdoor events, concerts, theater productions, group photos, headshots, classroom activities, general campus life, and promotional photos.
- Select and process photos in Adobe Lightroom and Photoshop.
- Upload photos to Carleton Imagen.
- Look for additional photo opportunities and coordinate with campus partners to cover the photo opportunity.
- Work with the Staff Photographer to accommodate campus photo requests.
- Working late afternoon, evening and weekend hours are common to attend and cover campus life and events.

Work Hours: 2-10 hours per week. Hours vary depending on the student’s availability and demand from the campus community. Most work is completed independently. Regular check-ins with the supervisor(s) are required. Ability to manage own-hours.

Required Qualifications:

- Must have experience with digital cameras (preferably SLR or Mirrorless cameras)
- Must be comfortable using or learning Adobe Lightroom.

Preferred Qualifications:

- Basic skills in Adobe Photoshop
- Strong composition skills
- Strong interpersonal skills
• Must be reliable and take initiative

To Apply: Please complete an application. Questions? Please contact Harry Pound, hpound@carleton.edu.

Student Photographer:

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