

# Carleton College Security Services Annual Report

For calendar year 2022



## Our Purpose

Our team of security professionals works to maintain campus safety and the security of the entire Carleton community, students, staff, faculty, and campus visitors. We patrol the College campus 24/7/365 and are prepared to deliver a full range of emergency response and public safety services.

## About Our Department



**11** Full-time  
Security  
Officers



**9** Student  
dispatchers



**13** Student  
EMTs



**2** Security  
Vehicles



**24/7** patrol of  
~1K acres of  
campus

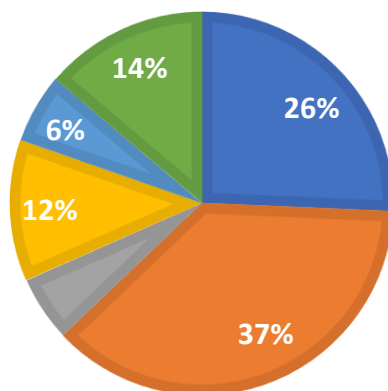
## Staffing Highlights

**Officer Kylie MacKay** joined our team on April, 2022. Officer MacKay is a Carleton Alum. She began her service as a security officer when she was a student here. After spending time in the monument business as a designer, Officer MacKay came back to Carleton to work as a security officer.

## Fiscal Information – FY 2023

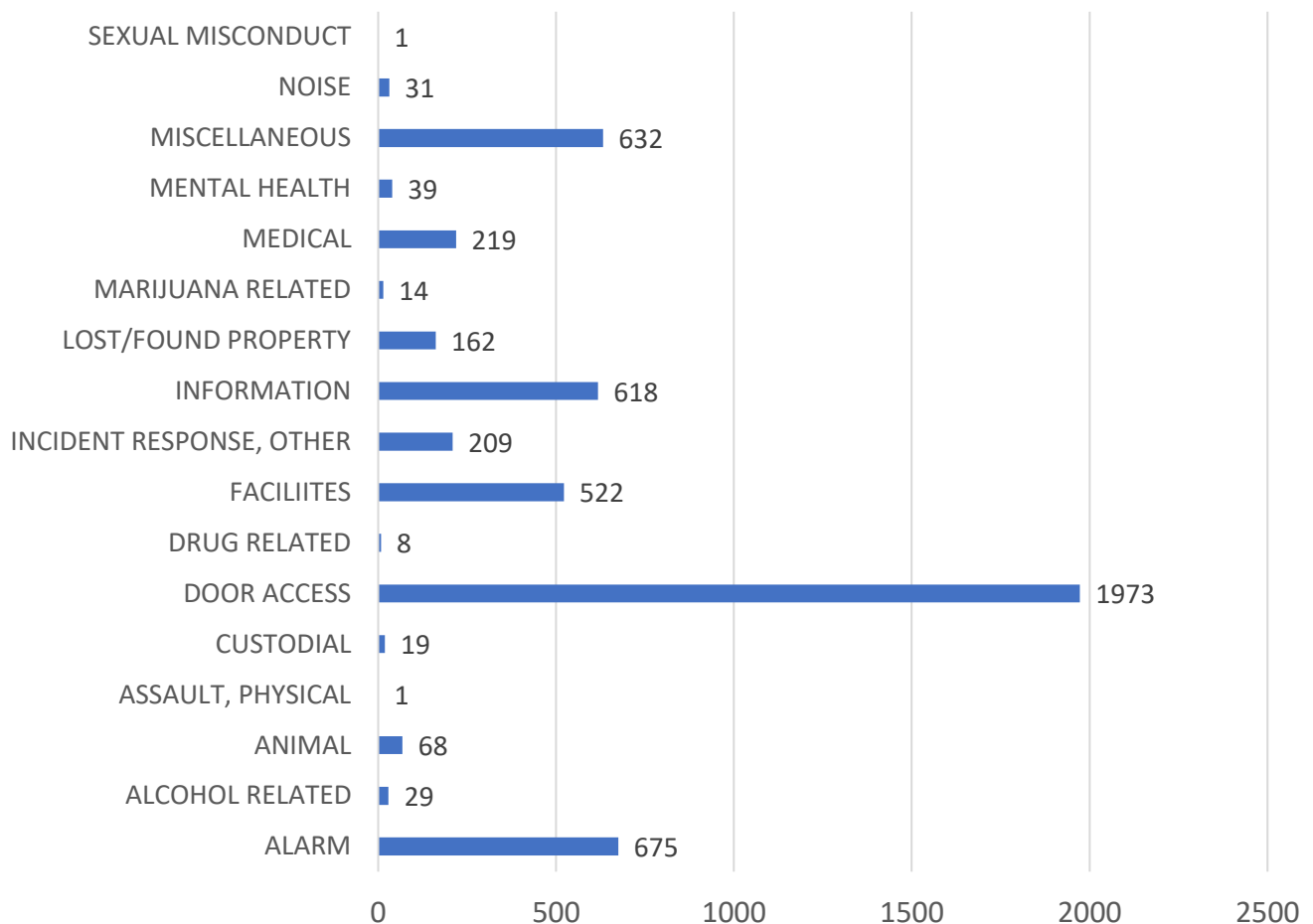


Budget 8250  
Campus Security  
\$91,124



- Student Employment
- Professional Services
- Supplies
- Equipment
- Travel
- Other Expenses

## 2022 Calls for Service



This information reflects calls to Security Services. There may be additional incidents reported by/to other Campus Security Authorities.

## 2022 Additional Services and Programs



**CarlAlert  
Emergency  
Notification**  
1 test  
notification sent



**24/7 Safety  
Escorts**  
72 escort  
requests



**Pre-employment  
Fingerprinting**  
37 fingerprint  
requests (total  
people printed is  
greater)



**Bike  
Registration**  
119 bicycles  
registered



**Parking  
Management**  
1,080 citations  
processed

## Annual Clery Report



In addition to this annual report, we published our [Annual Clery Security and Fire Safety Report](#).

## Collaboration

Our team takes pride in living out a collaborative spirit daily in our interactions with other departments, students, faculty, and staff. In addition to our daily commitment to collaboration, our office participates formally with these groups.



**Security Services Advisory Group (SSAG).** The SSAG provides insight into Security Services' practices and presence on campus. The SSAG is comprised of students, faculty, exempt staff, and non-exempt staff. Director John Bermel, Assistant Director Blake Held, and a representative from the Dean of Students Office serve as ex-officio members. The SSAG meets twice per academic term.



**Title IX Lead Team.** The Title IX Lead Team coordinates the college's sexual misconduct prevention, training, response, and compliance with Title IX. Assistant Director Blake Held serves on the Title IX Lead Team.



**Safety Committee.** The Safety Committee maintains a safe campus community. The committee reviews incident reports and suggests possible changes to improve safety, and creates and distributes educational material on campus safety. Director John Bermel and Assistant Director Blake Held serve as co-chairs with the Director of Environmental Health and Safety. The Safety Committee meets on the third Monday of each month during academic terms.



**Care Team.** The Care Team is an initiative of the Dean of Students Office that meets to discuss and create strategies to address the needs of students in situations that require a focused effort of care. Officer Jim Bushey and Officer Steve Hanson participate on the Care Team. The Care Team meets weekly during the academic year.



**Student EMT Club.** The Carleton EMT Club is a CSA student organization that supports and organizes students certified as EMTs, by the National Registry or by a state, and students who intend to become certified. Activities include volunteering with a regional ambulance service and attending continuing education opportunities. In 2021, the Student EMTs began working with security and PEAR to provide service to the Carleton community. Officer Christy Johnson advises the Student EMTs.



**Covid-19 Core Team.** The Covid-19 Core Team is responsible for coordinating the college's response to matters related to Covid-19, including operational and academic considerations. Director John Bermel serves on the Covid-19 Core Team.

## To Reach us 24/7



**Dial 4444** from any campus phone



**Dial 507-222-4444** from your cell phone



Use the **CarlAlert** **Safety App**